
	Request for Information (RFI) Template	Document Identifier	240-72663051	Rev	4
		Effective Date	17 June 2025		
		Review Date	June 2030		
		EOI/RFI Number	E2034CXMWP		

PART A REQUEST FOR INFORMATION (RFI)			
Description of the works/goods/services	Labour Relations for Full Time Shop Stewards (FTSS)		
Deadline for submission	04 November 2025	At (South African Standard Time)	10h00
Tender Office address	Tenders are uploaded via Eskom Tender bulletin site on the Eskom E-tendering page.		
EOI's/RFI are to be submitted electronically via Eskom E- tendering site by the stipulated closing date and time. <i>Please note it is the responsibility of the supplier to ensure that EOI/RFI submission is submitted before the closing date and time</i>			
Electronic Submission of RFI	The tenderer must upload the tender via Eskom Tender bulletin site on the Eskom E- tendering page. All documents need to be submitted in a PDF and Excel format (The upload size per document is 500 megabytes and total submission is restricted to 4 gigabyte). No Zip/condense files can be uploaded No hard copy will be accepted If for some reason you resubmit your EOI, then the latest version of the EOI submitted will only be accepted and all previous submission/s will be null and void. Please ensure that the submission status is indicated as complete. Supplier Help Manual guide and video can be found on Eskom E-Tendering page		
E-tendering Help Manual for supplier	Attached hereto		

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Eskom Holdings SOC Ltd ("Eskom") invites you to submit an:

- **Request for information (RFI)** to submit information for the works/goods/services as stated in the table. This RFI is a stand-alone information-gathering and market-testing exercise, intended only to inform and assist Eskom's further deliberation and development of a strategy for the Labour Relations for Full Time Shop Stewards (FTSS). Eskom may request indicative prices if so stated in this RFI.

Eskom has delegated the responsibility for this **RFI** to the signatory of this document, whose details can be found below.

We look forward to receipt of your response.


Yours faithfully

Name	Designation	Signature	Date
Nicole Moila	Senior Advisor Procurement		
Telephone number	011 709 3755	Fax and/or e-mail address	BrooksNM@eskom.co.za

PART B RESPONSE SHEET IN TERMS OF A REQUEST FOR AN EXPRESSION OF INTEREST/ REQUEST FOR INFORMATION To be completed by the supplier			
To	Eskom Holdings SOC Ltd	Date	17 October 2025
Attention	Nicole Moila		
Tel no	011 709 3755	Fax no and /or e-mail address	BrooksNM@eskom.co.za
From	<i>[insert the registered full legal name of the company]</i>	Address	<i>[insert the business address of the company]</i>
Address	<i>[insert the physical address of the company]</i>		

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Sender	<i>[insert the full name of the sender at the company]</i>
Description of the works/goods/services	<i>[insert a description of the works as per part A]</i>

Please find below our response to Eskom's questions:

No.	Question	Please indicate your response in this column
1.	<i>Your contact name and contact details</i>	
2.	<i>Company registration number</i>	
3.	<i>Brief description of previous experience and Description of the solution that you can offer</i>	
4.	<i>Indicative prices</i>	
5.	Universities Specifically designed training for Eskom Full time Shop Stewards Eskom Full Time Shop Stewards Programme <ul style="list-style-type: none"> • A practical Labour Relations/Law programme specifically designed to up skill the capabilities of Eskom FTSS to perform their duties/functions. • Programme to be accredited in case an Eskom FTSS wants to study for another qualification in a similar/related field. 	


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	<ul style="list-style-type: none"> • Lectures be conducted at the Eskom Academy of Learning. • Quotation be based on academics and other expenses, upon discussion, be left to Eskom. 	
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Yours faithfully

Name	Designation	Signature	Date
Zekhaya Nzima	Procurement Manager (Acting)		23/10/2025
Telephone number	011 516 7042	Fax and/or e-mail address	NzimaZZ@eskom.co.za

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